

**Board of Trustees Meeting for
Pennsylvania Distance Learning Charter School**
2605 Nicholson Road, Suite 4100, Sewickley, PA 15143
Telephone: (888) 997-3352 Facsimile: (866) 977-3527
Website: www.padistance.org

Board Meeting

Date: August 8, 2024
Time: 4:00 pm
Location: Pennsylvania Distance Learning Charter School
and via Teleconference

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order: The meeting convened at 4:02 p.m.

B. Roll Call

Board Member Attendance:

John Marous, President	x Present phone	<input type="checkbox"/> Absent
William Donahue, Vice President	x Present phone	<input type="checkbox"/> Absent
Stephen Catanzarite, Trustee	x Present phone	<input type="checkbox"/> Absent

Other Attendees:

Michael Leitera, Chief Executive Officer, PDLCS	x Present	<input type="checkbox"/> Absent
Kelly Crooks, Chief Academic Officer, PDLCS	x Present	<input type="checkbox"/> Absent
Nick Kocuba, Chief Operating Officer, PDLCS	x Present	<input type="checkbox"/> Absent
Dean Pappaterra, Chief Compliance Officer, PDLCS	x Present	<input type="checkbox"/> Absent
Robert DiGiandomenico, Chief Communications Off., PDLCS	x Present phone	<input type="checkbox"/> Absent
Aubrey Ploesch, Elementary Principal, PDLCS	x Present phone	<input type="checkbox"/> Absent
Kim Crandall, Middle School Principal, PDLCS	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Charles Mort, High School Principal, PDLCS	x Present	<input type="checkbox"/> Absent
Stephanie Faith, Special Education Coordinator, PDLCS	<input type="checkbox"/> Present	x Absent
Sheryl Allmon, Procurement Coordinator, PDLCS	x Present	<input type="checkbox"/> Absent
Michael Whisman, Charter Choices	<input type="checkbox"/> Present	x Absent
Leigh Anne Lord, Recording Secretary, PDLCS	x Present phone	<input type="checkbox"/> Absent

C. Pledge of Allegiance

D. Public Comment – none

E. Review of Agenda

F. New Business

i. CSI Plan Approval

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Dr. Leitera provided introductory remarks regarding the School's CSI plan and commended its primary architect, Ms. Crooks for her diligent work and the relationships that have been built with the CSI Team.

Ms. Crooks provided background into the process; indicating that the needs assessment portion was far more intensive this year than in years past. As a result the priority statements center around three main areas (1) Data Culture and Literacy; (2) Quality Instruction and (3) Parent Engagement. She stressed that this is a three year plan with yearly targets and provided a brief outline of the plan which is to be submitted to PDE prior to the start of the 24-25 school year.

Mr. Marous made a motion to approve the CSI Plan. Mr. Donahue seconded. The motion carried unanimously.

Ayes: 3

Opposed: 0

ii. Title IX Policy Approval

Mr. Pappaterra provided a brief overview of the proposed changes to the Title IX policy.

Mr. Catanzarite made a motion to approve the Title IX Policy. Mr. Donahue seconded. The motion carried unanimously.

Ayes: 3

Opposed: 0

iii. School Mission/Vision Approval

Mr. Marous provided background into the process that the school had taken with regards to the Mission/Vision statements. He indicated that with the start of the 24-25 school year, this was an opportune time to formally approve the final output. Dr. Leitera commended the dialogue and discussion that took part in the process by the committee made up of all facets of the School's organization and stressed that this will guide the School in its strategic planning. Mr. Catanzarite made a motion to approve the School Mission/Vision. Mr. Donahue seconded. The motion carried unanimously.

Ayes: 3

Opposed: 0

iv. Artificial Intelligence Policy

Mr. Pappaterra presented the School's Artificial Intelligence Policy as it is an emerging issue in education. He explained the input and vetting process to get to this final policy. Mr. Donahue made a motion to approve the Artificial Intelligence Policy. Mr. Catanzarite seconded. The motion carried unanimously.

Ayes: 3

Opposed: 0

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G. Reminder of Next Board Meeting

Mr. Marous indicated that the date of the September Board Meeting will need to be moved. More information will follow.

I. Executive Session - none

The meeting adjourned at 4:46 p.m.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted.

Leigh Anne Lord
Recording Secretary, Leigh Anne Lord

9/24/2024/
Date

William Donahue
Board Secretary, William Donahue

9-24-24
Date