

**Board of Trustees Meeting for  
Pennsylvania Distance Learning Charter School**  
2605 Nicholson Road, Suite 4100, Sewickley, PA 15143  
Telephone: (888) 997-3352      Facsimile: (866) 977-3527  
Website: www.padistance.org

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**Board Meeting**  
**Date:** June 10, 2024  
**Time:** 4:00 pm  
**Location:** Pennsylvania Distance Learning Charter School  
and via Teleconference

**MINUTES**

MEETING TYPE:     Regular     Special     Proposed     Approved

**A. Call to Order:** The meeting convened at 4:02 p.m.

**B. Roll Call**

**Board Member Attendance:**

John Marous, President	x Present	<input type="checkbox"/> Absent
William Donahue, Vice President	x Present phone	<input type="checkbox"/> Absent
Stephen Catanzarite, Trustee	<input type="checkbox"/> Present	x Absent

**Other Attendees:**

Michael Leitera, Chief Executive Officer, PDLCS	x Present	<input type="checkbox"/> Absent
Kelly Crooks, Chief Academic Officer, PDLCS	x Present	<input type="checkbox"/> Absent
Nick Kocuba, Chief Operating Officer, PDLCS	x Present	<input type="checkbox"/> Absent
Dean Pappaterra, Chief Compliance Officer, PDLCS	x Present	<input type="checkbox"/> Absent
Robert DiGiandomenico, Chief Communications Off., PDLCS	x Present	<input type="checkbox"/> Absent
Aubrey Ploesch, Elementary Principal, PDLCS	x Present	<input type="checkbox"/> Absent
Kim Crandall, Middle School Principal, PDLCS	x Present	<input type="checkbox"/> Absent
Charles Mort, High School Principal, PDLCS	<input type="checkbox"/> Present	x Absent
Stephanie Faith, Special Education Coordinator, PDLCS	x Present - phone	<input type="checkbox"/> Absent
Sheryl Allmon, Procurement Coordinator, PDLCS	<input type="checkbox"/> Present	x Absent
Michael Whisman, Charter Choices	<input type="checkbox"/> Present	x Absent
Leigh Anne Lord, Recording Secretary, PDLCS	x Present	<input type="checkbox"/> Absent
Peter Mysels, Teacher, PDLCS	x Present	<input type="checkbox"/> Absent
Mary Ann Calderone, PIMS Coordinator, PDLCS	x Present	<input type="checkbox"/> Absent
Linda Williams, Parent Connections Specialist, PDLCS	x Present	<input type="checkbox"/> Absent
Ashlee Freeman, Community Engagement Coach, PDLCS	x Present	<input type="checkbox"/> Absent

**C. Pledge of Allegiance**

**D. Public Comment – none**

**E. Review of Agenda**

**F. Standard Business**

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**i. Meeting Minutes of May 8, 2024 Board Meeting**

Mr. Marous made a motion to approve the minutes of the May 8 Board of Trustee Meeting. Mr. Donahue seconded. The motion carried unanimously.

**Ayes:** 2

**Opposed:** 0

**G. NEW BUSINESS**

**i. School Happenings**

Dr. Leitera began the meeting giving an overview of the past weekend's graduation ceremonies. He indicated that this was the first time that graduation was held in two locations. In addition, these ceremonies showcased the most students graduating and attending the events. He stressed that both student and family support was very strong. Mr. Marous added that it was reassuring as a trustee to hear directly from students. It provided a strong confirmation as to why we are here.

Dr. Leitera provided a short update regarding the School's Data Teams progression. Data Teams Professional Learning Communities will occur weekly for 90 minutes. Linkit will be the main product used to review and analyze data. In addition, following the advice from CSI leaders and School Frontiers, a "Here's What, So What, and Now What" protocol will be followed each week,

Mr. Mysels, High School Social Studies Teacher and After School Clubs Coordinator, presented an update regarding the school's after school programs. He stressed that over the past few years, the number of club opportunities to our students had risen from 9 to 23. He stressed that next year, the focus would be for clubs to center on career pathways and having students take more leadership roles in running the clubs.

Dr. Ploesch, Elementary Principal, showcased the school's first in-person Field Day. There were over 120 students and families participating in the event. The intent is to continue with the event in following years with the hope of being able to expand it to the Eastern part of the state.

**ii. Safety and Security Coordinator Report**

Mr. Kocuba, Chief Operations Officer, presented the annual Safety Report. He indicated that much of the training this year centered on Act 55. He and Tony Reda, head of the school's safety committee attending mandatory Act 55 training. For the upcoming school year, there is a plan to have a physical threat assessment of the current building completed along with additional training sessions in order to continue to be in compliance with Act 55.

Mr. Marous made a motion to approve the Safety and Security Report. Mr. Donahue seconded. The motion carried unanimously.

**Ayes:** 2

**Opposed:** 0

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**iii. SY2024-2025 Budget**

Mr. Marous indicated that there had been no changes to the draft budget that was posted after the May 2024 Board Meeting.

Mr. Marous made a motion to approve the 2024-2025 Budget. Mr. Donahue seconded. The motion carried unanimously.

**Ayes: 2**

**Opposed: 0**

**iv. Fund Balance Allocation**

Mr. Marous made a motion to approve the Fund Balance Resolution. Mr. Donahue seconded. The motion carried unanimously.

**Ayes: 2**

**Opposed: 0**

**H. Informational Item (Non-Voting)**

**i. School Purpose/Mission/Vision**

Mr. Marous indicated that he would be coordinating Board Review of the School's Mission/Vision.

**ii. Comprehensive School Improvement Plan**

Mr. Marous indicated that a special Board Meeting will be held to vote on the 2024-25 Comprehensive Plan.

**iii. BPUE Update**

Mr. Donahue indicated that he had spoken recently with Pastor Robinson who indicated that he had had an encourage meeting with the School and wants to continue discussion toward a relationship with the school. Mr. Marous explained that the school was researching the viability of providing services based on PDE regulations. He indicated that Dr. Leitera and Mr. Whisman would be drafting review points this week.

**I. Executive Session - none**

The meeting adjourned at 4:49 p.m.

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**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted.

Leigh Anne Lord  
Recording Secretary, Leigh Anne Lord

9/24/2024

Date

William Donahue  
Board Secretary, William Donahue

9-24-24  
Date